

# Austro Control Examination Guide



## OVERVIEW

Since June 2020 Global Aviation S.A. is offering to all EASA student pilots the option to participate in the Austro Control examinations at their ground school facilities in Athens, Greece. Global Aviation S.A. is part of the large network of Austro Control examination centers, providing a strong and flexible advantage to all its students. The examination center is located in the School's Headquarters, 98 Athinon Av. Athens, Greece.

### Registration Process

#### ATPL(A)-CPL(A)-IR(A)-EIR/CB IR(A)-LAPL(A)-PPL(A) exams

1. The application forms for Airplanes and Helicopters can be downloaded from: [www.globalaviationsa.com/gr/el/Austro-Control-Examinations/](https://www.globalaviationsa.com/gr/el/Austro-Control-Examinations/).
2. The applicant's personal information must only be filled-in digitally. Handwritten forms will not be accepted by Austro control.
3. The applicant must choose the subjects for the upcoming sitting and **save the application as a .PDF file** on his/hers computer. **Important note:** The applicant **must digitally sign** the "Signature of Applicant" blank box by choosing the "place signature" button on the PDF file.
4. Global Aviation S.A. students must send the digital application form to [exams@globalaviationsa.com](mailto:exams@globalaviationsa.com).
5. Applicants that are **non-Global Aviation S.A.** students must hand-sign the application form and have the HT/CTKI of their ATO, stamp and sign it. A scanned copy of the application form must be emailed to [exams@globalaviationsa.com](mailto:exams@globalaviationsa.com), along with a copy of a valid identification document (ID-card or passport).
6. The application process must be completed before the deadline of the registration period. Applicants can only participate in the upcoming examination sitting.
7. The original stamped and signed form must be presented on the day of the examination.

### Registration Process

#### EASA ATPL(A) License Conversion

1. The EASA ATPL(A) License Conversion application form can be downloaded from <https://www.globalaviationsa.com/gr/el/Austro-Control-Examinations/>.
2. The applicant's personal information must only be filled-in digitally. Handwritten forms will not be accepted by Austro control.
3. The application form must be emailed to [examinations@austrocontrol.at](mailto:examinations@austrocontrol.at) along with a copy of a valid identification document (ID-card or passport).
4. The applicants must include a scan of the last few pages of their logbook for confirmation of their flight experience.
5. Austro Control will examine if the applicants meet the requirements for ATPL(A) license conversion and send their response to them. The applicant must then forward this response to [exams@globalaviationsa.com](mailto:exams@globalaviationsa.com) along with all the relative documents.
6. The applicants finally must complete the ATPL(A)-CPL(A)-IR(A)-EIR/CB IR(A)-LAPL(A)-PPL(A) application form downloaded from <https://www.globalaviationsa.com/gr/el/Austro-Control-Examinations/> digitally and send it to [exams@globalaviationsa.com](mailto:exams@globalaviationsa.com).

## After the completion of the registration (All applicants):

- » The applicant will receive a confirmation email with the payment options.
- » Following the payment, a transaction receipt must be emailed to [exams@globalaviationsa.com](mailto:exams@globalaviationsa.com). When the payment is verified the applicant will receive a final confirmation email for their participation in the sitting along with the dates and hours of the examinations.
- » The original copies of the signed application form and the confirmation receipt must be presented at the examination center along with a valid identification document (ID-card or passport) that can prove the applicant's identity.

NOTE: A new application form must be prepared before every examination sitting. The EASA ATPL(A) License Conversion application form is only sent once to Austro Control before the first sitting.

## Examination Cost

The fees will be listed here below and are per theory exam (per subject each time)

Type of Service	Examination Cost
Airplanes	€ 50 per subject / each time
Helicopters	€ 50 per subject / each time

## Important Notes

- » The registration period for an upcoming sitting starts the day after the expiration of the previous sitting and ends 14 days before the first day of the upcoming sitting.
- » All application processes, including payment, must be completed no later than the final deadline. Late applications will not be accepted.
- » Applicants can apply for only the upcoming sitting and not for future sittings.
- » The sitting schedule will follow a strict order of priority. If there is no opening for a specific sitting, the applicant will be informed before payment is commenced.
- » For LAPL(A)-PPL(A) all 9 subjects must be finished in one day.
- » Only applications sent by email are acceptable. Applications by phone or other means will not be considered.
- » The dates and hours of examination cannot be altered by the applicant. The announced schedule is final and requests for rescheduling will not be considered.
- » Applicants can pay via wire transfer, credit card or cash. The bank account details will be sent to the applicant following their registration.
- » Applicants should not proceed to payment before receiving a confirmation email with the payment information, so that the seat availability can be checked first.
- » All payments are non-refundable. Applicants that fail to show up or arrive after the commencement of the examination will lose their payment but will not be considered as having failed the exam.
- » Re-takes of failed subjects at the same sitting are not possible. A new application will have to be submitted for the next sitting.

## Regulations

- » Participants must arrive to the examination center at least 15 minutes before the start of their sitting.
- » Participants must provide a valid identification document (ID-card or passport) to prove their identity. The original signed application form and confirmation receipt are also required.
- » Exams are taken on iPads provided at the examination centre.
- » Questions are drawn from the whole of ECQB 2021 question bank.
- » The new Jeppesen Manual is in use, PBN is included.
- » There are no 'quadrant' style questions.
- » Annexes are viewable on screen and printed copies will be provided if the question requires so.
- » Results are available instantly. The passing score is 75%.
- » Participants cannot leave the examination room before their exam is over for any reason. In case of exit during the examination, the exam will be finalized.
- » Participants who want to appeal a question must do so before the end of the exam. There is no charge for appeals.
- » The applicant cannot be tested on the same subject twice at the same sitting.
- » Applicants can attend to a total of 6 sittings within a 18 month period, starting from the first sitting taken. Failing to pass a subject for more than 3 times or if the 14 subjects are not completed within the 18 month period will result in the loss of all successful papers and the start of the whole examination process from the beginning.
- » Copying during examination is strictly prohibited. Rule breaking is subject to Austro Control and EASA regulations.

## Examination Requirements

Allowed items in the examination room:	Global Aviation S.A. will provide you with:	Items <u>NOT</u> allowed in the examination room:
<ul style="list-style-type: none"> <li>• Navigation computer (mechanical i.e. Pooleys CRP-5 or similar)</li> <li>• Protractor</li> <li>• Ruler</li> <li>• Drafting compass</li> <li>• Jeppesen Manual and charts</li> <li>• CAA CAP's</li> </ul>	<ul style="list-style-type: none"> <li>• Pen/pencil</li> <li>• Scratch paper</li> </ul>	<ul style="list-style-type: none"> <li>• Mobile phone</li> <li>• Laptop/tablet</li> <li>• Wristwatch digital or analog</li> <li>• Any lecture notes, handwritten or typed</li> <li>• ASA CX-3 Digital Flight Computer or similar</li> </ul>

\*Your personal items will be secured in a private locker and returned to you after the examination is over.